

Foundation

For the School District of the City of St. Charles

2018 Grant Application

Page 1 of 2

Thank you for your interest in the St. Charles School District Foundation's Grant Program. Please follow all directions carefully and answer all questions on page two completely. If you have questions, please call the Foundation's contact at 636-443-4032.

Grants are awarded consistent with and in support of the Mission Statement of the St. Charles School District Foundation. Therefore, priority will be given to **innovative** programs and projects aimed at the development of student abilities and having a direct impact on improving the quality of student learning.

PLEASE NOTE:

- If your grant application includes the purchase of any equipment related to technology such as computer hardware or software, tablets, mp3 players, etc. you must fill out and submit a technology request form. Link to technology form is: <http://goo.gl/kqLq7A>. The technology department will send an "accepted" or "denied" letter to the applicant that needs to be submitted with the grant application. Only applications with an attached "accepted" letter will be considered for funding by the foundation.
- Grant applications that simply request funds to purchase supplies and materials to augment existing programs, or programs that are part of the District's funding responsibility will NOT be considered.
- Proposals that reveal the identity of the applicant, school or principal will be returned and not considered in order to maintain anonymity.
- Funded projects are to be completed in one year.
- Upon completion, grant recipients are required to submit an evaluation of the implementation and success of the project along with an accounting of expenditures. Failure to do so will result in applicant being denied access to grant funding for a minimum of one year.
- Unused funds are to be returned to the Foundation.
- Salaries, travel or costs of professional development for district personnel will not be funded.
- Equipment purchased through this program becomes the property of the St. Charles School District.

This information will not be available to Allocations Committee Members

Project Title _____

| | | |
|-----------------------|-------------------------|-------------|
| Target Grade(s) _____ | Target Subject(s) _____ | DATE _____ |
| Lead Applicant _____ | School _____ | Phone _____ |
| Co-Applicant _____ | School _____ | Phone _____ |
| Co-Applicant _____ | School _____ | Phone _____ |

Signatures of all Applicants _____

Signature of Building Principal _____

Attach this page to your answers to the questions on page two of this application and submit by **April 16, 2018** to

**Foundation for the School District of the City of St. Charles,
P.O. Box 1544,
St Charles, MO 63302-1544**

Applications sent to Central Office will not be accepted

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Instructions:

- Provide responses to the eight items listed below on a separate sheet of paper. Use as many pages as you wish.
- Label each page with the project title and date. Do not use your name, your principal's name, or your school in any title.
- Submit all pages along with page one of this application to
Foundation for the School District of the City of St. Charles
P.O. Box 1544
St Charles, MO 63302-1544
- **Applications sent to Central Office will not be accepted:**
- **Grant Requests must be postmarked on or before April 16, 2018**

**Grants will be
awarded
in May, 2018**

1. Summarize what you wish to purchase with grant money and how the purchases will be used in your classroom.
2. What subject area(s) does the grant cover?
3. What are the expected learning outcomes from this grant?
4. What is the target grade level?
5. How many students will benefit from this grant (directly and indirectly)?
6. What is your timetable for implementing the program or project should you receive a grant?
7. How will you determine if your objectives have been successfully met? How will you evaluate whether or not learning outcomes have been achieved?
8. Detail your budget request as shown below, including equipment and materials, purchase sources and cost. Provide copies of catalog pages if available.

| Item | Supplier | Cost |
|------|----------|------|
|------|----------|------|

If you are applying for a grant that includes any equipment that is technology related please submit a technology request form (link: <http://goo.gl/PSNi7>) to the district technology department. They will send you an “accepted” or “denied” letter that must be attached to your grant application. Only applications with “accepted” letters will be considered for funding.